

Darke County Rabbit Committee

CONSTITUTION

- Article I The name of the organization shall be the Darke County Rabbit Committee.
- Article II The object of this committee is to aid in the development of the 4-H/FFA/Jr. Fair Youth members.
- Article III Each club and/or organization with a rabbit project will have the opportunity to be represented by at least one advisor. Other representatives may include : A FFA representative and the Jr. Fairboard Rabbit representatives.
- Article IV The officers of this committee shall be Chairperson, Vice-Chairperson, Secretary-Treasurer, and one (1) adult and one (1) Jr. Fairboard Sale Committee representatives with an alternate.

BY-LAWS

- Article I The office of Chairperson shall be elected annually in September and the term of office will continue for one (1) year.
- The Vice-Chairperson shall be elected annually in September and the term of office will continue for one (1) year.
- The Secretary-Treasurer will be elected in September of years ending in an even digit and the term of office will continue for two (2) years.
- The adult and Jr. Fairboard Sale Committee Representatives will be elected annually in September and the term of office will continue for one (1) year.

Article II The duties of the officers shall be as follows:

The Chairperson shall preside at all meetings of the Committee and have in mind at all times the best interest of the 4-H/FFA/Jr Fair Youth members and of the Committee. The Chairperson shall sign all rental contracts of the Rabbit Committee's equipment.

The Vice-Chairperson will assist the chairperson as necessary. In the absence of the Chairperson, the Vice Chairperson will serve in his/her place keeping in mind at all times the best interest of the 4-H/FFA/Jr Fair Youth members and of the Committee.

The Secretary/Treasurer shall keep a record of all proceedings and handle necessary correspondence of the committee, and shall receive and take care of all money belonging to the committee, shall pay it out upon order of the committee, and shall keep an accurate record of all receipts and expenditures. Records will be audited annually.

The Sale Committee Representative shall attend all meetings of the Sale Committee and report back to the Rabbit Committee of the happenings of the Sale Committee. In their absence the Alternate Sale Committee person will attend.

Article III A committee for special purposes may be appointed by the Chairperson at anytime. Said committee shall report their findings to the (full) committee for action.

Article IV If any Rabbit Committee Representative fails to attend more than two consecutive regular meetings, that representative will have all voting privileges terminated for the remainder of the fiscal year (October 1 thru September 30)

Article V A quorum shall consist of five (5) committee members, with at least one (1) being a Jr. Fairboard member.

Article VI A quorum shall be necessary for anything that takes a vote such as passing a rule, conducting business, and electing officers.

Article VII Each committee member shall have one (1) vote. To be a committee member you must attend two (2) consecutive meetings with voting privileges earned at the 3rd meeting.

Article VIII Roberts Rules of Order shall govern the meeting of the Darke County Rabbit Committee.

Article IX Any proposed Amendments of the Constitution of the Darke County Rabbit Committee must be presented at a regular meeting and can not be voted on until the next meeting.

Written notice of any proposed Amendments to the Constitution will be sent to all voting members of the committee at least one (1) week prior to the regular meeting at which proposed Amendments are to be voted upon.

Revised September 2023